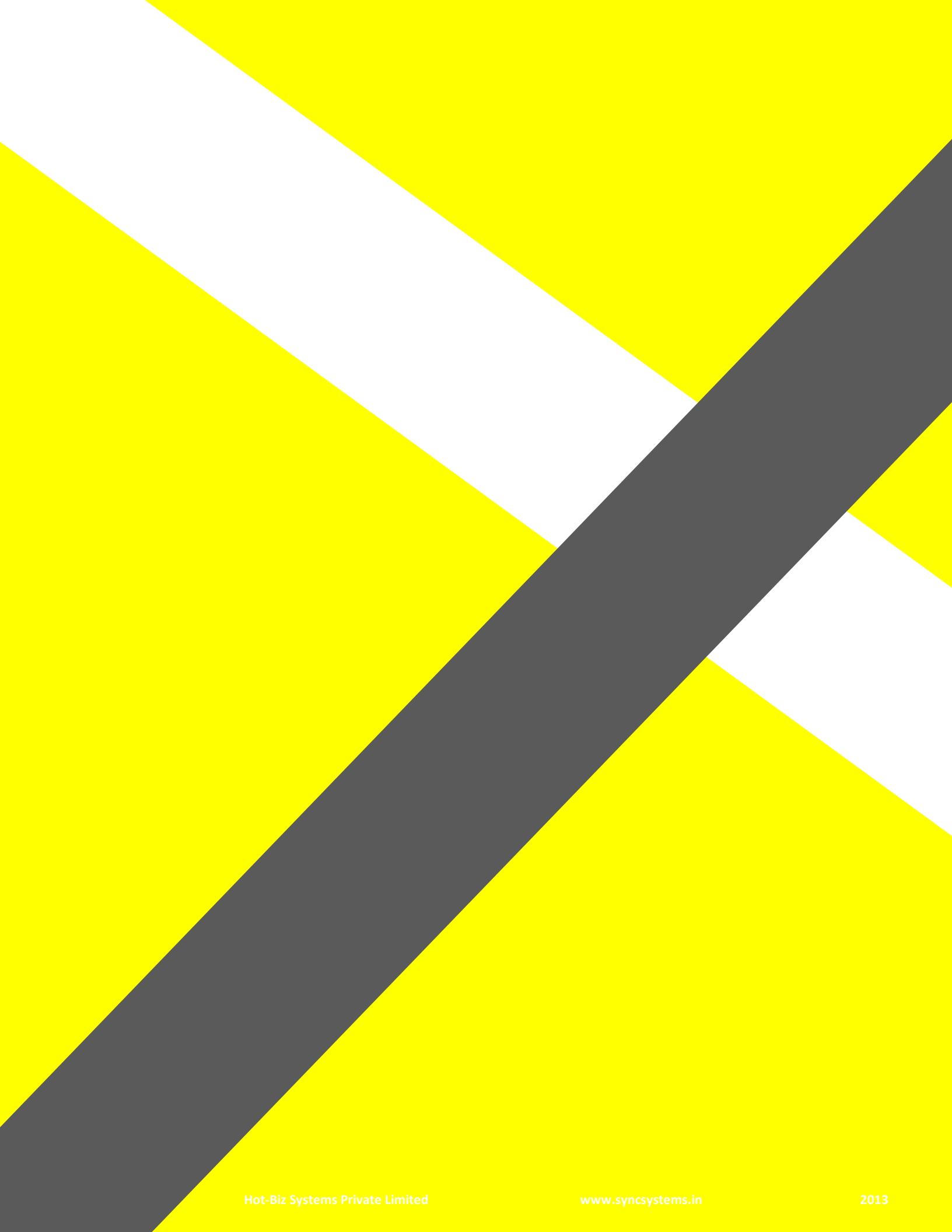




synchronising your business since 2001



# SyncSystems is an Enterprise Resource Planning (ERP) Solution

SyncSystems is an Enterprise Resource Planning (ERP) solution for small and medium size businesses requiring a sophisticated system that can streamline their cross-functional interdependencies and align with their goals and objectives to create sustainable values.

SyncSystems is the most updated version of Enterprise Resource Planning (ERP) software developed and supported by Hot-Biz Systems Private Limited, a New Delhi based software developer providing software solutions, services and support to businesses since 2001. With more than 12 years of experience working closely, especially with the manufacturing sector, it has built its reputation by establishing a strong network of client base all over north India.

## **Market Intelligence**

SyncSystems has not only adopted best industry practices, but also incorporated practical localization solutions in the Indian market context. The overall approach to tackle and resolve everyday business issues into simplified and seamless integrated business processes, has been architecturally designed and backed by an experienced team of chartered accountants, auditors and technological developers themselves. SyncSystems assists you in proactively staying on top of your business needs in the present and provides intelligence capabilities to face the challenging tomorrow.

## **Low Cost to Ownership**

SyncSystems understands that your business needs flexibility to remain competitive in your chosen market as

and when the demand and supply characteristics change. Hence, the cost to ownership model is configured to suit these changing aspects of your business. There is no named user system, so no minimum number of users restriction applies, but the number of users scales according to the needs and requirements of your business. SyncSystems gives you the flexibility to own with overall low cost to ownership and aims to offer you high return on your investment (ROI).

## **Easy to Synchronise**

SyncSystems with its infrastructure of a full time contact centre support, technical support and in-house developers' team makes the implementation process easy for migration. SyncSystems is adaptable and flexible to suit and be customized to your industry type and your individual company requirements. SyncSystems synchronizes your business process into an integrated and complete system giving you the power to efficiently manage your resources and build a sustainable and profitable enterprise.

## **Satisfied Customer Base**

With its proven track record and high valued clientele in varied industry types, SyncSystems is adaptable to suit most small and medium size enterprises. Nonetheless, large corporations with high employee base have also successfully implemented all functional modules across multiple sites and units. The testimonials and case studies of our clients have shown the capabilities of our dynamic enterprise resource planning solution that has proven its success in the marketplace and helped many businesses succeed in achieving their goals and objectives.



### **Adaptable Architecture**

SyncSystems ERP technology with its adaptable architecture underlying all business applications can be completely customized and tailored to support your company's standard and specialized business processes.

### **Server Options**

SyncSystems ERP employs Microsoft Windows operating system as a solid foundation for all of your server workload and application requirements while being easy to deploy and manage. SyncSystems database and application server are completely networkable with your existing or new Windows PC TCP/IP network.

### **SQL Database**

SyncSystems uses Microsoft SQL Server, a recognized leader in Business Intelligence for its Database ensuring one of the most secured platforms for your critical business information.

SQL 2000 VERSION 8.0      SQL 2005 VERSION 9.0      SQL 2012 VERSION 11.0

### **Minimum System Requirements**

The following specifications are the minimum recommended for a server that will support a typical SyncSystems ERP implementation.

#### *Server Operating System Requirements*

Microsoft Win Server 2008

#### *Microsoft System Application Software Requirement*

SQL Server Standard 2012

#### *Client Hardware and O/S Requirements*

Windows XP and above

1 GB RAM

CPU Type	Intel Xeon Quad Core
CPU Speed	2.26 GHz
RAM	8 GB
Disk Storage	500 GB
Network Card	Ethernet 10/100/1000
Removable Media	CD ROM/DVD ROM



## PROCUREMENT

- Purchase Indent, Purchase Orders & Amendments
- Monitoring Purchase Orders Pending & Overdue
- Staggered Delivery Schedules
- Purchase Order Execution
- Vendors Database Cross Referenced By Item & Purchase Order History
- Automatic Computation Of Landed Cost
- Vendor Performance Analysis



## SALES

- Sales Planning
- Sales & Targets Analysis By Region, Dealer, Product & Customer
- Debtor Analysis By Bill, Ageing & Region
- Sales Ordering & Monitoring
- Database Of Products, Dealers, Incentive Schemes & Competitors



## MANUFACTURING

- Multi Level Bill Of Material & Work Order
- Production Planning & Material Requirement Planning
- Pending Sales Order
- Automatic Issue Voucher Generation
- Cost Centre-Wise Consumption Analysis
- Daily Productions & Rejections
- Line Rejection Analysis
- Standard Vs Actual Consumption
- Work In Progress Report
- Bill Of Process
- Capacity Planning



## FINANCE

- Financial Reporting (Books Of Accounts & General Ledger)
- Fixed Assets
- Revenues & Accounts Receivables
- Purchases & Accounts Payables
- Statutory Requirements Under Income Tax Act, Sales Tax Act & Companies Act
- TDS Returns & Certificates
- Audit Trail & Audit Reports
- Budget Monitoring, Cash & Fund Management, Final Accounts



## MATERIALS

- Multi Location Stores With Bin Allocations
- Monitoring Stock Levels & Movement
- Accountability For Excise
- Purchase Bill Verification
- Perpetual Inventory
- Valuation By Moving Weighted Average Or FIFO
- Quality Control (QC) Approval For Stock Update
- RGP Module
- Lot Wise Maintenance Of Stock
- Stock Ageing
- Monitoring Rejected Stock



## HUMAN RESOURCE

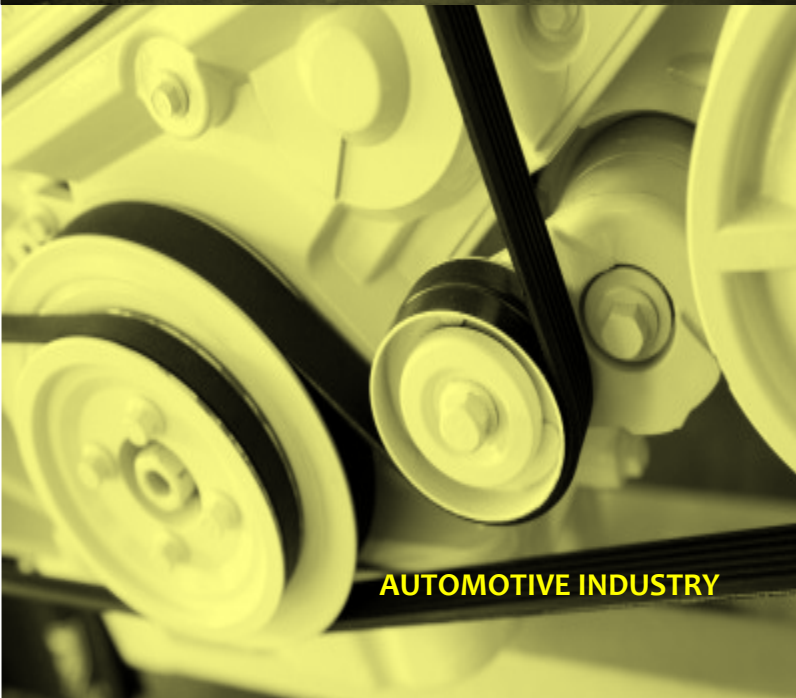
- Employee Database
- Key Performance Indicator Monitoring
- Tax Computation On Salary As Per Income Tax Rules
- Bonus Increments Arrears & Gratuity Maintenance
- Statutory Reporting For Provident Fund (PF)
- Employee State Insurance Scheme (ESIS)
- Monitoring Statements On Advances, Leaves & Loans
- Automatic Deductions Of Loan Installments
- TDS Reporting On Form 16
- Overtime Calculation According To Statutory Laws



## MANUFACTURING INDUSTRY



The Automotive Industry with its growing demand has caught attention of global auto-manufacturers to enter new and emerging markets while local companies gear up to build up and expand their existing manufacturing capacities to take advantage of the strengthening economy. But volatile raw material costs, unavailability of key components, cyclical time pressures, import-export regulations, currency fluctuations, stringent government controls and compliances have not made it easy for the automotive industry to enjoy a sustainable growth resulting in auto-manufacturers working on thin margins. The automotive manufacturing industry needs to overcome these challenges and engage in a proactive production system that is configured to meet local demands and conditions while offering solutions to these and other emerging issues.



## AUTOMOTIVE INDUSTRY



## COMPONENT INDUSTRY

*“A solution that has synchronized the way our procurement process flow has linked with our just-in-time inventory system and built a strong supply-chain network. We enjoy a relationship with Hot-Biz not as a mere vendor-customer, but as a partner in our efforts of organization process refinement that adds to business value. We hope that our business relationship will continue to grow and prosper in years to come.”*

**Manish Nigam**  
Vice President  
**Krishna Ishizaki Auto Ltd**



## CONSUMER DURABLES



## **EVALUATION**

The initial analysis focuses on our implementers applying their expertise to understand your business processes, the current operational model, work flow automations and the future plans or strategies to be implemented. Based on this evaluation, any identified bottlenecks in the current system as well as inter-departmental dependencies are highlighted. Our implementers then help formulate necessary technology strategies and seek to analyze how much mandatory customization is warranted for the required solution to achieve the desired outcome..

## **IMPLEMENTATION**

The next step is the installation of the ERP software, which our trained technicians deliver in the most cost-effective and time bound manner. The implementation team is deployed to initiate the migration process as per the technical codes ensuring this stage is completed smoothly without interrupting the regular business flow as much as possible. Assistance in functional support consists of analysis, cleaning, organizing and migration of current operational data from old applications, as well as configuring the ERP system for reporting and implementing security. Our implementation consultants seek feedback as well as test the system to identify any performance bottlenecks and apply fixes

## **TRAINING**

A comprehensive training course has been designed to ensure that the end users and respective business representatives are well versed with accessing and using the system in the most efficient and prolific manner. Our trainers are experienced to engage in various delivery methods including informal one-on-one sessions or more formal settings for larger groups. Our knowledge centre has useful step-by-step guides and detailed manuals to help you have ease of access at anytime. Online classroom training, webinars and other innovative techniques are currently being explored to give you cost-effective and time saving solutions.

## **SUPPORT**

Our implementation and support team ensure that the transition onto the new platform is successfully underway. Our enduring post implementation support program is designed to make sure that you are getting the best from the system in integrating the enterprise, and to continually improve its effectiveness across the organisation. Our remote as well as on-site support capabilities allow us to quickly respond to any technical assistance. The enhanced facilities to log incidents via internet, email or by phone could solve most issues that need urgent attention. Our annual maintenance support program covers a broad range of support services including latest news, software updates and upgrades to further enhance your experience.

## **OUTSOURCING**

There is an optional and additional business processes outsource service offered. Our dedicated employee will be engaged to offer these services on a contractual basis and provide a cost- effective, highly qualitative and timely delivered processing unit. The regular progress reporting keeps you updated and ensures that it offers a strategic fit to your organization.



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218 Kailash Hills  
New Delhi  
INDIA - 110065

T 095-5449 5449

[www.syncsystems.in](http://www.syncsystems.in)  
[sales@syncsystems.in](mailto:sales@syncsystems.in)  
[support@syncsystems.in](mailto:support@syncsystems.in)